

**MINUTES** OF THE PUBLIC MEETING OF THE UTAH COUNTY COMMISSION NOVEMBER 18, 2013 IN THE COMMISSION CHAMBERS OF THE COUNTY BUILDING AT 147 EAST MAIN, VERNAL, UTAH. MEETING COMMENCED AT 11:00 AM.

**PARTICIPANTS:** COMMISSION CHAIR MARK RAYMOND AND COMMISSIONER DARLENE BURNS, COMMISSIONER MICHAEL MCKEE, EXCUSED.

**ATTENDANCE:** MICHAEL WILKINS, MIKE LUTKIN, STEVE SROKA, DANIEL ANGUS, RHONDA ANGUS, JEFF DUNCAN, KELLY HAYS, BRYAN MEIER, DERK HATCH, ROBERT BARNHILL, MATT CAZIER, JONATHAN STEARMER, MARY BERNARD, CHERYL STOCKS, BARBARA SIMPER, JEREMY RAYMOND, SAM PASSEY, JEFF BECKSTROM, LINCOLN BROWN, JEFF MERRELL, WENDI LONG, ED ZURBUCHEN, WAYNE DUNBAR, AND VANCE NORTON.

**MINUTES** RECORDED BY TAI BRUCKNER, DEPUTY CLERK-AUDITOR.

**PRAYER:** JEREMY RAYMOND

**PLEDGE OF ALLEGIANCE:** TAI BRUCKNER

**MINUTES** OF THE REGULAR COMMISSION MEETING NOVEMBER 4, 2013 WERE APPROVED AS PRESENTED.

**APPROVAL OF WARRANTS** DATED NOVEMBER 7, 2013 IN THE AMOUNT OF \$2,632,426.99 AND DATED NOVEMBER 14, 2013 IN THE AMOUNT OF \$2,121,667.51 WERE APPROVED AS PRESENTED.

**TAX MATTERS:** BARBARA SIMPER

BARBARA REQUESTED THE COMMISSIONERS ABATE 2013 TAXES FOR SERIAL NUMBER 03:013:0005 IN THE AMOUNT OF \$398.63. THE HOME WAS CHANGED TO SECONDARY RESIDENTIAL AND THE GREENBELT VALUE WAS INADVERTENTLY DELETED.

COMMISSIONER BURNS MOVED TO APPROVE THE ABATEMENT FOR SERIAL NUMBER 03:013:0005. COMMISSIONER RAYMOND SECONDED. MOTION PASSED.

BARBARA ALSO REQUESTED AN ABATEMENT OF 2013 TAXES FOR SERIAL NUMBER 06:047:0078 IN THE AMOUNT OF \$607.59. THE HOME WAS VALUED ON THE WRONG PARCEL DURING SPLIT OFF WORK.

COMMISSIONER BURNS MOVED TO ABATE THE TAXES FOR SERIAL NUMBER 06:047:0078 AS PRESENTED. COMMISSIONER RAYMOND SECONDED. MOTION PASSED.

BARBARA REQUESTED ESCAPED PROPERTY TAXES BE ADDED TO SERIAL NUMBER 05:013:0148. COMMERCIAL STORAGE UNITS WERE BUILT BUT A BUILDING PERMIT WAS NOT GIVEN TO THE ASSESSOR'S OFFICE. \$503.31 FOR 2011, \$1,003.98 FOR 2012 AND \$1,694.66 FOR 2013.

COMMISSIONER BURNS MOVED TO COLLECT THE ESCAPED TAXES AS PRESENTED. COMMISSIONER RAYMOND SECONDED.

WENDI LONG ADDRESSED THE MEETING. IT IS HER UNDERSTANDING THE ESCAPED TAX AMOUNTS MUST BE TOTALED AND ADDED TO THE CURRENT YEAR'S TAXES. THIS WAY THEY DO NOT GET MISSED BY THE TAXPAYER.

COMMISSIONER BURNS REDACTED HER MOTION AND MOVED TO TABLE THE ESCAPED TAX REQUEST. COMMISSIONER RAYMOND SECONDED. MOTION PASSED.

BARBARA ALSO PRESENTED A REQUEST TO REFUND COUNTY ASSESSED FEE IN THE AMOUNT OF \$110.00 FOR A VEHICLE THAT WAS REGISTERED AUGUST 29, 2013 AND SOLD THE SAME DAY.

COMMISSIONER BURNS MOVED TO APPROVE THE MOTOR VEHICLE REFUND AS PRESENTED. COMMISSIONER RAYMOND SECONDED. MOTION PASSED.

**TAX MATTERS: MICHAEL WILKINS**

MICHAEL REQUESTED AN ADJUSTMENT OF 2013 TAXES FOR SERIAL NUMBER 03:094:0021 IN THE AMOUNT OF \$960.38 AS PER COUNTY BOARD OF EQUALIZATION APPEAL 2013-104, DECISION OF HEARING OFFICER TO INCREASE PROPERTY VALUE.

MICHAEL ALSO REQUESTED AN ADJUSTMENT OF 2013 TAXES FOR SERIAL NUMBER 03:056:0016 IN THE AMOUNT OF \$95.63 AS PER COUNTY BOARD OF EQUALIZATION APPEAL 2013-86, DECISION OF HEARING OFFICER.

THESE TWO DECISIONS WERE SUBMITTED AFTER THE ORIGINAL BOARD OF EQUALIZATION WAS APPROVED.

COMMISSIONER BURNS MOVED TO APPROVE THE TAX ADJUSTMENTS FOR SERIAL NUMBERS 03:094:0021 AND 03:056:0016 AS PRESENTED. COMMISSIONER RAYMOND SECONDED. MOTION PASSED.

MICHAEL ALSO REQUESTED A REFUND OF TAXES IN THE AMOUNT OF \$1,328.46 IN 2011 PROPERTY TAXES FOR SERIAL NUMBERS 04:076:0301 THROUGH 04:076:0344. THE VALUES WERE LOWERED DUE TO STATE APPEAL 11-3123.

COMMISSIONER BURNS MOVED TO REFUND THE TAXES AS PRESENTED. COMMISSIONER RAYMOND SECONDED. MOTION PASSED.

VERNAL CITY PURCHASED SERIAL NUMBER 05:037:0021. THE 2013 TAXES NEED TO BE ABATED IN THE AMOUNT OF \$2,676.49 AND MOVED TO TAX DISTRICT 95.

UINTAH BASIN ASSOCIATION OF GOVERNMENTS (UBAOG) PURCHASED SERIAL NUMBERS 17:042:0204, 17:042:0205, 17:042:0217, AND 17:042:0218 FOR THEIR SELF HELP HOMES. THE PARCELS WILL STAY IN THE TAX DISTRICT BUT TAXES DUE THIS YEAR SHOULD BE ABATED IN THE AMOUNT OF \$256.60. THEY WILL NOT ACCRUE TAXES WHILE IN UBAOG OWNERSHIP.

THE STATE OF UTAH PURCHASED SERIAL NUMBERS 14:020:0039, 14:020:0050, AND 05:014:0051. THE 2013 TAXES SHOULD BE ADJUSTED IN THE AMOUNT OF \$2,737.74, \$109.07, AND \$109.07 RESPECTIVELY FOR A TOTAL OF \$2,955.88. THE PARCELS SHOULD ALSO BE MOVED TO TAX DISTRICT 50. COMMISSIONER RAYMOND ASKED WHAT THE STATE PURCHASED PROPERTY FOR. MICHAEL WILKINS RESPONDED HE DID NOT KNOW FOR SURE BUT ASSUMED THEY WERE FOR RIGHT OF WAYS REGARDING THE WIDENING OF HIGHWAY 40 IN BALLARD.

COMMISSIONER BURNS MOVED TO APPROVE THE PURCHASES AND TAX CORRECTIONS AS PRESENTED. COMMISSIONER RAYMOND SECONDED. MOTION PASSED.

**TAX MATTERS: WENDI LONG**

THE TREASURER'S OFFICE DISCOVERED A PROPERTY, SERIAL NUMBER 04:125:0008, INCORRECTLY RECORDED IN TAX DISTRICT 402. THIS PROPERTY SHOULD NOT BE TAXED AS CENTRALLY ASSESSED AS IT IS A SINGLE PRIMARY HOME. THEREFORE, IT SHOULD BE MOVED TO TAX DISTRICT 2 AND AN ADJUSTMENT OF TAXES IN THE AMOUNT OF \$998.26.

COMMISSIONER BURNS MOVED TO APPROVE THE TAX MATTER FOR SERIAL NUMBER 04:125:0008 AS PRESENTED. COMMISSIONER RAYMOND SECONDED. MOTION PASSED.

**BUSINESS LICENSES: ROBERT BARNHILL**

CORRPRO COMPANIES IS ACTUALLY BASED BACK EAST. THEY DO NOT HAVE A PHYSICAL LOCATION IN UTAH COUNTY BUT THEY WILL BE DOING CONTRACT WORK. THIS IS A

CATHODIC AND CORROSION PROTECTION SERVICE; THEY GROUND METAL STRUCTURES. THEY HAVE THEIR STATE LICENSE FOR THE WORK. APPROVAL RECOMMENDED WITH THE CONDITION TO FOLLOW ALL APPLICABLE ZONING REGULATIONS.

COMMISSIONER BURNS MOVED TO APPROVE THE BUSINESS LICENSE FOR CORRPRO COMPANIES AS PRESENTED. COMMISSIONER RAYMOND SECONDED. MOTION PASSED.

**CEMETERY CERTIFICATES: MICHAEL WILKINS**

WILLIAM ANDERSON PURCHASED BLOCK H 32 LOT 3 SPACE 4 AND BLOCK H 32 LOT 1 SPACE 6 IN THE VERNAL MEMORIAL PARK FOR THE SUM OF \$600.00.

COMMISSIONER BURNS MOVED TO APPROVE THE CEMETERY CERTIFICATE AS PRESENTED. COMMISSIONER RAYMOND SECONDED. MOTION PASSED.

**BID OPENING: CONFERENCE CENTER GENERAL CONTRACTOR**

MICHAEL WILKINS OPENED THE FIVE BIDS. THERE IS NOT AN ACTUAL PRICE. THE PRICE WILL BE BASED ON THE TOTAL COST OF THE PROJECT.

GARDNER DEVELOPMENT COMPANY OF SALT LAKE CITY SUBMITTED A BID OF 4% OF THE BUDGET AND OVERHEAD AT 5% OF THE BUDGET.

WESTLAND CONSTRUCTION OF OREM SUBMITTED A BID OF 1.75% AND A CHANGE ORDER FEE OF 0%.

ANGUS CONSTRUCTION OF VERNAL SUBMITTED A BID WITH DETAILED FEES, SOME OF WHICH ARE 2.5% OF THE TOTAL PROJECT COST OR \$13,600.00 PER MONTH, 6% MARKUP FOR ALL CHANGE ORDERS AND 3% OF THE TOTAL PROJECT COST FOR CM/GC FEES.

LAYTON CONSTRUCTION OF SANDY SUBMITTED A BID OF 2.74% FOR CONSTRUCTION FEES AND .85% FOR GENERAL LIABILITY FEE.

ASCENT CONSTRUCTION OF CENTERVILLE, UT SUBMITTED A BID WITH DETAILED FEES, SOME OF WHICH ARE CONSTRUCTION MANAGEMENT FEE OF 1.4%, CONSTRUCTION SUPERVISION OF \$9,970.00 PER MONTH AND 7% MARKUP FOR CHANGE ORDERS.

COMMISSIONER BURNS NOTED THE BIDS ARE COMPLICATED AND WILL BE REVIEWED EXTENSIVELY.

COMMISSIONER BURNS MOVED TO ACCEPT THE BIDS, REVIEW, AND POTENTIALLY AWARD NEXT WEEK. COMMISSIONER RAYMOND SECONDED. MOTION PASSED.

ED ZURBUCHEN ASKED ABOUT THE HIGH PERCENT ON CHANGE ORDERS AND WHO PICKS UP THE TAB. KELLY HAYS RESPONDED. THIS BID IS FOR CONSTRUCTION MANAGEMENT NOT DESIGN - BUILD. THE COST PER CHANGE ORDER IS FOR THE CHANGE ORDER ITSELF AND NOT THE TOTAL PROJECT. THIS HELPS THE CONTRACTOR RECOUP THE COSTS REQUIRED TO IMPLEMENT THE CHANGE. CHANGES ARE NOT ANTICIPATED BUT DO HAPPEN.

**ANADARKO PRESENTATION OF CHECK TO WESTERN PARK – JEFF DUNCAN AND MIKE LUTKIN**

ANADARKO HAS MEETINGS AT THE WESTERN PARK WITH OTHER ENTITIES THAT REQUIRE EXTRA COMMUNICATION EQUIPMENT. THEY HAVE NOTICED THE NEED FOR SUCH EQUIPMENT AT THE WESTERN PARK. AS WESTERN PARK IS A GREAT ASSET TO THE COMMUNITY, ANADARKO HAS CHOSEN TO PROVIDE A DONATION IN THE AMOUNT OF \$44,432.69 TO OBTAIN THIS MUCH NEEDED EQUIPMENT. THIS WILL ASSIST ANADARKO AS WELL AS ANY OTHER FACILITY USERS.

DERK HATCH THANKED ANADARKO FOR THE EXTREMELY GENEROUS DONATION. THIS COMPANY DOES MANY THINGS FOR OUR COMMUNITY AND THEY ARE GREATLY APPRECIATED. THEY TOO, ARE AN ASSET.

**CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) 1<sup>ST</sup> PUBLIC HEARING-** HEATHER HOYT  
UNFORTUNATLEY THIS WAS NOT ADVERTISED TIMELY AND WILL NEED AN ADDITIONAL WEEK.

COMMISSIONER BURNS MOVED TO TABLE THE CDBG 1<sup>ST</sup> PUBLIC HEARING. COMMISSIONER RAYMOND SECONDED. MOTION PASSED.

**2014 BUDGET PUBLIC HEARING – MICHAEL WILKINS**  
MICHAEL WILKINS READ THROUGH THE PRELIMINARY 2014 BUDGET.

TOTAL GENERAL FUND REVENUE IS \$28,547,550.00 WITH OFFSETTING EXPENSES.  
THE TOTAL MUNICIPAL SERVICES FUND REVENUE IS \$5,170,000.00 WITH OFFSETTING EXPENSES.  
THE GRAND TOTAL BUDGET FOR UTAH COUNTY, WITH OFFSETTING EXPENSES, IS \$85,377,750.00.

THIS BUDGET INCLUDES A CONTRACT WITH THE STATE FOR 200 ADDITIONAL INMATES BEGINNING NEXT JULY AND 12 ADDITIONAL JAILERS HIRED FROM JANUARY THROUGH JULY. THE BUDGET ALSO INCLUDES A 3.5% MERIT AND COST OF LIVING RAISE FOR EMPLOYEES.

THE BUDGET WILL BE OFFICIALLY ADOPTED DECEMBER 16, 2013. THE BUDGET HAS DECREASED FROM 91 MILLION FOR 2013; THIS IS A DECREASE OF ABOUT 5.7 MILLION. THERE IS NOT AN INCREASE IN PROPERTY TAXES PLANNED.

ED ZURBUCHEN ASKED WHERE THE DECREASE IN BUDGET CAME FROM. MICHAEL WILKINS RESPONDED THE GENERAL FUND DROPPED \$600,000.00 AND THE WESTERN PARK BUDGET DROPPED FOUR MILLION DOLLARS. ED EXPRESSED HIS DISCONTENT THAT THIS IS THE FIRST HE HAS SEEN THE PRELIMINARY BUDGET. MICHAEL REPLIED THE BUDGET HAS BEEN AVAILABLE TO THE PUBLIC FOR THE PAST TEN DAYS. ADDITIONALLY, THE PUBLIC HAS UNTIL DECEMBER 16<sup>TH</sup> TO GO OVER THE BUDGET AND PROVIDE ANY AND ALL INPUT. HE IS WELCOME TO CONTACT MICHAEL DIRECTLY OR ANY OF THE COMMISSIONERS.

ED ZURBUCHEN ALSO ASKED ABOUT THE 3.5% INCREASE FOR EMPLOYEES. .5% WILL BE TO COVER THE HEALTH INSURANCE INCREASE. THE COST OF LIVING INCREASE AS PER WORKERS COMPENSATION IS ABOUT 1.6%. THE COMMISSIONERS CHOSE TO GO WITH 3.5%. THE EMPLOYEES PORTION OF THE INSURANCE IS TAX EXEMPT.

THE PUBLIC HEARING WAS THEN CLOSED. THE PRELIMINARY BUDGET DETAIL IS ATTACHED.

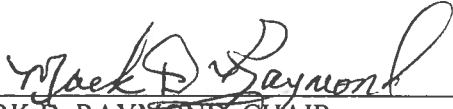
**BOARD APPOINTMENTS:** NONE

**MISCELLANEOUS:**  
THERE WILL BE A SAGE GROUSE MEETING TUESDAY MORNING AT 10 AM IN THE LARGE COMMISSION CONFERENCE ROOM. EVERYONE IS ENCOURAGED TO ATTEND.

THE NEW PARK AREA NEXT TO THE LIBRARY IS AVAILABLE FOR THE PUBLIC BUT THEY ARE ASKING CITIZENS NOT TO WALK ON THE GRASS UNTIL SPRING. THERE WILL BE THREE FOOT TALL LIGHTS TO

LIGHT THE WALKWAY AND THERE WILL BE OVERHEAD PARKING LOT LIGHTS TO LIGHTEN THE DARKER AREAS.

**ADJOURN:** MEETING ADJOURNED AT 11:47 AM.

A handwritten signature in cursive script, reading "Mark D. Raymond".

MARK D. RAYMOND, CHAIR

A handwritten signature in cursive script, reading "Michael W. Wilkins".

MICHAEL W. WILKINS, CLERK-AUDITOR